

ADDENDUM  
RULES, REGULATIONS and SPECIFICATIONS for MEMORIAL WORK

ST. MARY'S CEMETERY, FREDERICKSBURG, TEXAS

Introduction

The following Rules, Regulations and Specifications for Memorial Work are an extension of Section XXII of Rules and Regulations of St. Mary's Cemetery, and, in accordance with Section XXII (d) thereof, are made a part of same.

The Management of St. Mary's Cemetery has adopted these rules, regulations and specifications to insure that every memorial placed in St. Mary's Cemetery will be a fitting and lasting tribute to the memory of those it memorializes, and in keeping with the general plan and beauty of the cemetery. No one should deliberately violate the reasonable requirements of the cemetery even if not specifically mentioned herein nor in the original Rules and Regulations.

These regulations are the result of careful study and are not designed to hinder or be harmful to anyone. Rather, they are for the help and protection of all concerned, to preserve the beauty and sacredness of the cemetery, to prevent incompetent, careless, or inconsiderate acts, and to promote the safety of cemetery visitors.

When a plot holder erects an immediate token of memory and love, he must not forget that he erects a permanent addition to the cemetery. These regulations and specifications are designed to assist the individual in erecting a memorial of genuine beauty and permanent character, appropriate to his plot and harmonious with its surroundings, and thus preserve the sacredness and beauty of St. Mary's Cemetery. Size alone is not necessarily a measure of memorial beauty, good taste or value. Often, a small memorial will enhance the appearance of a plot more than mere bulk. The memorial dealer should be ready and willing to consult with the plot holder and the management about the memorial plan to the advantage of all concerned.

## **I) RULES AND REGULATIONS**

Reference is made to the Rules and Regulations of St. Mary's Cemetery and in particular to the following sections thereof: I(k), VIII(d), XIV(b), XVI, and XXI which pertain specifically to Memorials. Monument Dealers are subject to all the rules and regulations of the Cemetery including this addendum.

## **II) GENERAL DESIGN OF MEMORIALS**

In accordance with the Rules and Regulations of St. Mary's Cemetery (Refer: Section XXI), a detailed plan and design of all memorials must be submitted to the management for approval before a permit will be issued.

1. The management reserves the right to prohibit the erection of a memorial in which the inscription, carving or decoration is not in harmony with good taste.
2. Highlighting is permitted but restricted to black.
3. Flower vases, urns or permanent containers are permitted as part of the design of an upright and hickey memorial. Cement or composition vases are not permitted. Bases of monuments may have openings on the ends for cast bronze vases only.

4. Flush monuments may have openings for reversible bronze vases; a type that may be removed or inserted upside-down to permit ease of lawn mowing . Nothing may be permanently attached to a flush marker that extends above the face of the monument, other than a bronze military plaque or an approved vase.
5. Porcelain photographs shall be permitted provided they comply with the following requirements:
  - Photographs shall be of porcelain manufactured by a reputable business.
  - The greater dimension of a photograph shall not exceed 5 inches.
  - A recess shall be made on the memorial so that the photograph will be cemented flush with the face of the memorial to insure permanency.
  - All memorials delivered to the cemetery shall have the photograph installed and be complete in every detail.
  - Picture frames or covers made of bronze are allowed.
  - Only one porcelain picture per inscription shall be allowed on a memorial. Pictures attached with fasteners are not allowed. Picture frames or covers made of bronze can be attached with fasteners.
6. All memorials shall contain a Roman Catholic Emblem on it in a prominent position and shall not contain any emblem, insignia or inscription inconsistent with Roman Catholic doctrine or practice.
7. No memorial shall contain a symbol, emblem, logo, trademark, etc. of any corporation, business or team.

### **III) MATERIAL**

Only the approved granites shall be used in the manufacture of all memorials to be erected in this cemetery.

1. Only natural granites produced by reputable quarries and guaranteed to be free from sap and components which may have discolorations or cracks have the approval of the management.
2. Bronze markers for adult and baby graves have the approval of the management provided they are installed on granite bases, the size of which does not exceed the maximum allowed by these rules, regulations and specifications.
3. Only bronze meeting U.S. standard specifications have the approval of the management. (The bronze alloy must contain 85% copper, and 5% each of tin, lead and zinc.)
4. Since bronze is a manufactured product, the management, at its option, may require a certificate from the manufacturer stating that the memorial, or the part of the memorial made of bronze furnished by him, meets the above specifications.
5. Bronze "vase markers" are allowed.
6. On Upright and Hickey markers only, statuary made from high-grade marble for exterior use is permitted, provided it is part of the monument originally designed for a specified plot in this cemetery, and subject to the approval of the management. ONCE A MEMORIAL IS ERECTED, STATUARY SHALL NOT BE PLACED THEREON, OR THE MONUMENT MODIFIED OR ALTERED IN ANY MANNER UNLESS SPECIFIC PERMISSION IS OBTAINED FROM THE MANAGEMENT.
7. Marble plaques, crosses, or similar objects may not be attached to or imbedded in any part of a memorial. Marble statuary may be attached to the base of an upright, or slant memorial at the time of its erection, provided that it is not extended out from the base or exceed 48 inches in height.
8. PROHIBITED MATERIALS: Other memorials, even for temporary use, made of granite or marble aggregates, chips, or sprawls, artificial stone, limestone, flagstone,

cement, wood, plastic of any kind, or metal such as iron, steel, tin, etc., shall not be permitted.

#### **IV) SIZE OF MEMORIALS (see chart at end of document)**

##### **A. Granite Upright and Slant Monuments:**

1. On plots designated for upright or slant markers, the only memorial permitted shall be a granite marker of the following measurements:
2. On all plots, the maximum length of the base of a monument shall not exceed 60% of the width of the plot with a minimum length of 30 inches.
3. The width of the base of the monument or memorial shall not exceed sixteen (16) inches.
4. The thickness of the base shall be from 6 to 8 inches.
5. The face or front of the die shall have a maximum width of 75% of the base length.
6. The height of the die shall not exceed 30 inches.
7. The thickness of the die shall be from 6 to 8 inches.
8. The overall height of an upright monument shall not exceed 36 inches.
9. The face area of each piece shall be figured separately.

##### **B. Granite Flush Markers for Adult Graves**

1. On plots designated for flush markers, the only memorial permitted shall be a granite marker set level with the ground or lawn.
2. The maximum length of a flush marker shall not exceed 60% of the width of the plot with a minimum length of 30 inches. On triple or greater sized markers the length shall not exceed 80 inches.
3. The width of a flush marker shall not exceed 16 inches.
4. The thickness of flush markers shall be from 4 to 6 inches.

##### **C. Granite Hickey Markers for Adult Graves.**

1. On plots designated for Hickey markers, the only memorial permitted shall be a granite marker that has a maximum length of 60% of the plot width with a minimum length of 30 inches.
2. The width of a Hickey marker shall not exceed 16 inches.
3. The height above grade level of a Hickey marker shall not exceed 10 inches.
4. The face of a hickey marker shall slope downward from the head end to the foot end from a maximum of 10 inches to a minimum of 4 inches.

##### **D. Granite Flush Markers in "Babyland".**

1. Graves in lots specifically set aside for the interment of infants and generally known as "Babyland" may be marked with individual granite markers, set flush with the ground or lawn, the size of which shall be one eighteen (18) inches long, ten (10) inches wide and four (4) inches thick.

##### **E. Bronze Markers.**

1. Bronze markers must have granite bases, the size, material and finish of which must conform to all applicable rules and regulations. As a guide, the following sizes are given:

<u>Type</u>	<u>Granite Size</u>	<u>Bronze Size</u>
Single Adult Flush	30" x 16" x 4"	24" x 10" or 24" x 12"
Baby Flush	30" x 10" x 4"	14" x 6"
Double Flush Marker	60" x 16" x 4" or 6"	56" x 12"

#### F. Veterans

1. A Granite Marker furnished by the Veterans Administration may be used. (Marble markers are not permitted.)
2. Any Veteran Bronze Plaque may be installed to the rear of other granite dies.
3. Only one bronze marker may be installed per grave unless attached, as mentioned above.

### V) PLACING OF MEMORIALS

1. All monuments shall be centered at the head of the plot and in the case of multiple adjoining lots, centered within that area.
2. The base of a monument must be set as directed by the management on the rear line of the plot and shall be not more than 16 inches wide.
3. All markers must be set at the head of the grave only.

### VI) FOUNDATIONS

Foundations are required for all monuments. Foundations will be placed appropriately by St. Mary's Cemetery. Cost of the construction of the foundation will be paid to St. Mary's Cemetery prior to the placing of the headstone. All foundations for memorials shall be constructed as directed by St. Mary's.

1. The management may without incurring any liability, correct errors in the placing of the foundation of a memorial.
2. The management requires that all foundations be constructed in accordance with the highest standards, and according to instructions from the management. The management shall determine the depth and type of foundation, the size of reinforcing steel and the concrete mix.
3. All foundation excavations shall be filled to a grade determined by the management. The management assumes no further liability, express or implied.
4. Individuals or firms engaged in the construction of foundations for memorials, whether employed by the cemetery or contracted by the cemetery, shall at all times be under the control and supervision of the management, and must at all times comply with all reasonable requests by the management or its duly authorized representative.
5. Foundations shall be laid out by a representative of the management and after the excavation is completed, inspected and approved, the concrete may be poured. For this reason Thursday will be the day set aside by the management for the construction of foundations.

## VII) INSTALLATION OF MEMORIALS

1. The installation of markers shall be by employees of the cemetery or by contractors directly engaged by the cemetery for this purpose.
2. Upright and slant memorials shall be installed with 4 to 6 inches of the base exposed above grade level.
3. Hickey memorials shall be installed with the exposed dimension not to exceed 10 inches above grade level.
4. Flush markers shall be installed with a 2 inch maximum exposure above grade level.
5. Out of respect, and for other obvious reasons, all work shall cease while a funeral or interment is being conducted nearby. It is also required that trucks and workmen withdraw a reasonable distance from the location of the funeral service.

## VIII) SPECIFICATIONS FOR MEMORIAL CONSTRUCTION

1. Level Bottom Beds. Only bases and markers with sawed bottoms will be permitted so that they will stand plumb, resting firmly and level on the foundation. All markers shall have sawed bottoms and sawed or rocked sides.
2. Joints. All joints on memorials shall be sealed against moisture with non-staining compound.
3. One-Piece Bases. The bases of all monuments shall be one piece; bases with vertical joints are not allowed.
4. The flat or beveled wash of a base shall be at least 6 inches on the ends of the base and at least four inches in front and back of the die or second base, top or side. (Bases with 1/2" polished margins are permitted.)
5. Shims. The joints of granite monuments must have lead shims 1/16" thick.
6. Dies. Dies on family monuments shall be not less than 6 inches thick. Dies less than 8" thick should have dowel pins of bronze or stainless steel at least 1/2" diameter and 8" long.
7. Finish. All dies must be finished front and back. The back must also have a polished or "steel" finish. Dies having uneven surfaces as produced by sawing, are not considered good workmanship and shall not be allowed. When a finish is required on the back of a die, it shall have the same finish as the front. (Memorials bearing point or tool marks will not be acceptable.)
8. Lettering. All lettering on flush markers shall be incised.
9. The name of the dealer, manufacturer, or supplier is not permitted on any memorial.
10. Tolerances. Memorials may have a tolerance of 1/2" over and 1/2" under the specific dimensions.
11. Corrections. Errors in names and/or dates on upright and hickey markers may be corrected by sinking the panels and lettering the memorials correctly. Flush markers shall be refinished or replaced if corrections are necessary.
12. Artwork. Statuary, carved or bas-relief figures shall be properly executed or they shall be subject to rejection. It is recommended that artwork of this nature be used only on family memorials.
13. Errors in Lettering. Changes in lettering on memorials are subject to the written approval of the management.

## IX) In General

1. The management reserves the right to fix charges for memorial foundations, endowment care deposits, memorial permits, placements or removals, and the right to demand that such charges be paid in advance and before the work is done. The management also reserves the right to charge a fee for a memorial left at the cemetery before a memorial permit has been approved.
2. A detailed plan and design of each memorial must be submitted to the management for approval before a permit will be issued, and no memorial shall be erected or placed until checked, approved and accepted by the management. If the memorial does not conform in every detail to the approved design, it shall be the sole responsibility of the dealer to correct all errors or deficiencies in workmanship and material.
3. The location and position of a memorial on a plot shall be subject to the approval of the management and it shall be placed under the supervision of the management.
4. Only one marker on each grave will be permitted. No marker shall be erected on two or more graves unless specifically permitted by the management.

The foregoing addendum to the Rules and Regulations of St. Mary's Cemetery were adopted and approved at Fredericksburg, Gillespie County, Texas, this \_\_\_\_ day of \_\_\_\_\_, 2004

Section A, B, J, K

	Graves	Max. Length	Max. Width	Height
Upright or Slant Base	All	60% plot width (30" min)	16"	6" to 8"
Upright or Slant Die	All	75% base length	6"-8"	30" max
Hickey Marker	All	60% plot width (30" min)	16"	10" max
Flush Marker *	All	60% plot width (30" min - 80" max)	16"	4" to 6"
Flush Baby *	1	18"	10"	4"
Bronze Marker #	1	24"	10" or 12"	
Bronze Marker #	2	56"	12"	
Bronze Baby #	1	14"	6"	
Veterans Marker	1	Per VA		
Veterans Bronze	1	Set on rear of granite die		

Section L, C, M

Marker Type	Plot Size	Length	Width	Height
Flush	Single	30-36"	16" max	4-6"
Hickey	Single	30-36"	16" max	10" max
Upright or Slant	Single	30-36"	16" max	36" max
Flush	Double	60" max	16" max	4-6"
Hickey	Double	60" max	16" max	10" max
Upright or Slant	Double	60" max	16" max	36" max
Flush	Triple	80" max	16" max	4-6"
Hickey	Triple	80" max	16" max	10" max
Upright or Slant	Triple	80" max	16" max	36" max

Memorial Cemetery Plot dimensions

Section	Plot Width	Plot Length	Pathway @ foot
A	56"	120"	2' or 6'
B	56"	120"	2' or 6'
C(undeveloped)	48"	96" – 114"	1'
D(undeveloped)			
E(undeveloped)			
F(undeveloped)			
G(undeveloped)			
H(undeveloped)			
J	56"	120"	2' or 6'
K	56"	120"	2' or 6'
L	49"	108"	2'
M(undeveloped)	48"	96" – 114"	1'
N(undeveloped)			
P(undeveloped)			

\*Flush markers are set with the top surface level with the ground.  
# Must be set on a granite base same size as comparable flush

marker.